CITY OF COMPTON
FILM PERMIT APPLICATION

Thank you for choosing to do business with the city of Compton California. On-location filming approvals for motion pictures, broadcast television, music videos, commercials, and still photography is important, as such business activities is an expression of our City.

The City of Compton does not require any upfront fees prior to submitting your application. We do proactively require that you provide all of the following and include it with the attached application for approval in order to receive an itemized invoice for payment for obtaining your permit to conduct business in the City.

APPLICATION SUBMISSION may be taken by U.S. Mail or E-mail. Film company representative(s) shall be required to sign the application once review has been completed and prior to the issuance of a film permit. It is the film company’s responsibility to contact the appropriate government agencies when employing minors or using animals in the application.

KEY APPLICATION FEES - City of Compton Film Permit for one location is (excludes necessary Fire & Sheriff Department fees):

- 3 Days or Less $300.00
- 4-6 Days $1,000.00
- More than 7 Days $1,500.00

Film permits expire and must be renewed every two weeks

APPLICATION APPROVAL - Prepared by review of all City departments prior to final approval by the City Manager. [Chief Building Official, Fire/Paramedic*, Sheriff**, Risk Management, Parks & Recreation, CareerLink]

*Fire Department shall review and sign all film permit applications when company has indicated that:
- Pyrotechnics, firearms or explosives will be used during filming.
- Company shall purchase a Fire permit for $513.00. Fire permit applications must include pertinent plot plan(s), materials list, and description of activities.
- If the Fire Marshall deems that City Fire Personnel will be required in order to insure a fire safe and secure environment, company shall hire City Fire inspectors and/or fire fighters at an hourly rate hour determined by the Compton Fire Department for a minimum of two (2) hours per staff member. (Maximum hours are unlimited)
- If the Fire Marshall requires the use of technical expertise unavailable within the Fire Department, the cost shall be borne by the production company.
- Fire Department requirements are critical to final approval.

**Sheriff’s Department shall review and sign all film permit applications to determine:
- If filming will disrupt the flow of traffic or requires any City streets to be cleaned for the purpose of filming in a safe, secure environment.
- If it is deemed by the Compton Sheriff’s Department [(310) 605-6568] that the City streets need to be closed or there is a need for traffic enforcement, the company shall hire an appropriate number of officers at a rate determined by the Sheriff’s Department. Contact the Los Angeles County Sheriff’s Headquarters for scheduling law enforcement personnel; (213) 229-1695, or (323) 810-3129.

FILM PERMIT APPLICATIONS - May be obtained from Dean L. Jones, Sr. Economic Development Specialist, Compton City Hall, 205 S. Willowbrook Avenue, Compton, CA 90220, (310) 761-1474, dljones@comptoncity.org.

CITY-OWNED PROPERTY - Filming requests must be submitted for review two (2) working weeks before start of filming. City Hall services for Business and Licensing operates Monday-Thursday, 7:00 PM—6:00 PM, and is closed every Friday and all major holidays.

- A copy of complete script or treatment for Staff and Council’s review two (2) working weeks before start of filming.
- A detailed synopsis of the scenes to be filmed in the City of Compton, which is subject to City Council review and approval prior to a business permit issuance. (City Council meets each Tuesday with the exception of the fifth (5th) Tuesday of the month).

PRIVATE PROPERTY - Release forms (if applicable) are required to be included with film application, at least five (5) working days before the scheduled start of filming. If filming on private property, the following requirements shall be satisfied:

- Completed application.

To obtain a list of City Contact Points, Phone Numbers, and hours of operation, please visit the City of Compton website at www.comptoncity.org.

Chief Building Official, Fire/Paramedic
Contact the Los Angeles County Sheriff’s Headquarters for scheduling law enforcement personnel; (213) 229-1695, or (323) 810-3129.

To obtain a list of City Contact Points, Phone Numbers, and hours of operation, please visit the City of Compton website at www.comptoncity.org.
b) Signed letter or property owner's form indicating permission to use the property (to be attached with the application).

c) $1 Million Dollar comprehensive general liability insurance certificate naming the City of Compton as additional insured, and additional insured endorsement.

**PROOF OF INSURANCE** - Requires comprehensive general liability insurance in the form of a certificate covering the entire period of the permit and naming the City of Compton as an additional insured, on a current dated "Endorsement Sheet" (and additional insured endorsement), with the Liability Insurance Certificate.

- **a)** $2 Million Dollars City-owned Property
- **b)** $1 Million Dollars Private Property

**CITY MANAGER** - Reviews application granting final approval, including adding appropriate location fees for City-owned property. The City Manager can determine that a City Council Agenda for review and/or approval may be appropriate for some applications.

**CANCELLATION** - Should any portion of the film permit application prescribed activities be cancelled before the expiration date, the issuing insurer will mail within 30 days a written notice requesting a refund of City services not provided. The business permit fee is non-refundable.
CITY OF COMPTON
FILM PERMIT APPLICATION

DATE: ________________________

PERMIT NO.: 

PERMIT FEE: $ 

PAID: $ 

PRODUCTION TITLE:

- [ ] FEATURE FILM
- [ ] TELEVISION
- [ ] COMMERCIAL
- [ ] MUSIC
- [ ] OTHER

COMPANY NAME: 

ADDRESS: 

CITY: 

STATE: 

ZIP: 

TELEPHONE NUMBER:

- [ ] FEATURE FILM
- [ ] TELEVISION
- [ ] COMMERCIAL
- [ ] MUSIC
- [ ] OTHER

Unit Mgr. ________________________ Location Mgr. ________________________

1st Assist. Dir. ________________________ Other Personnel ________________________

SPECIFIC LOCATION(S)

(IF NOT CITY-OWNED PROPERTY, ATTACH PROPERTY OWNER’S SIGNED & DATED APPROVAL FORM/LETTER)

ACTIVITY: ________________________

________________________________________________________________________

________________________________________________________________________

- [ ] EXTERIOR
- [ ] INTERIOR
- [ ] TOTAL DAYS ______ 
- [ ] TOTAL PERSONNEL ______

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<th>DATE(S) OF FILMING</th>
<th>BETWEEN THE HOURS OF (DAYTIME CAMP HOURS)</th>
<th>SET-UP</th>
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- [ ] PYROTECHNICS
- [ ] FIREARMS
- [ ] ANIMALS
- [ ] MINORS

* If you are employing minors or using animals in your production, there may be state and federal agencies you must contact. Please inquire.

- [ ] TRUCK(S) _______ 
- [ ] AUTO(S) _______ 
- [ ] OTHER _______

REVIEWED FOR PROCESSING BY: ________________________ Date: __________

SHERIFF’S DEPARTMENT APPROVAL: ________________________ Date: __________

FIRE DEPARTMENT APPROVAL: ________________________ Date: __________

Permittee agrees to comply with all applicable laws and to maintain the premises in good condition and to return said premises in the same condition as they were before said use. Unless greater or lesser coverage is requested, permittee agrees to furnish the City of Compton evidence of $1 Million comprehensive general liability insurance (private property) or $2 Million comprehensive general liability insurance (City-owned property) in the form of a certificate covering the entire period of this permit and naming Permittee and its employees as additional insured’s. Permittee waives all claims against the City of Compton, its Officers, Agents and Employees, for fees or damage caused by, arising out of, or in any way connected with the exercise of this permit.

Representative
Signature: ________________________ Date: __________

Print Above Name: ________________________ Title: ________________________

City Manager Approval
Expiration: __________

01/2018