SPECIAL OUTSIDE SALES PERMIT
INFORMATION & REQUIREMENTS

Section 30-20.6 of Compton Municipal Code regulates outside sales in commercial and manufacturing zones. This subsection requires that virtually all retail uses be conducted entirely within a building. However, it does allow a licensed business to conduct “special outside sales” for a maximum of twelve (12) days within the calendar year.

Such a sale is an accessory to an existing license business and is restricted to merchandise normally stocked by the licensee. Merchandise may only be displayed and sold on the business site or adjacent parking lot and may not be located on a vacant lot, sidewalk or public right-of-way. There is a $50.00 per day fee for a special outside sale permit. A permit is required. PLEASE NOTE! Businesses are not allowed to sell merchandise that they do not customarily stock (e.g. A mini-market cannot sell gift baskets or flowers unless this is normally part of their product mix). Merchandise that does not meet this test may be confiscated and the licensee will be subject to a fine.

Special outside sale/event permit applications must be filed in the Community Development Department at least 2-3 working days prior to the sale/event for review by all required departments. Please note, City Hall in closed on all Fridays and major holidays.

SUBMITTAL REQUIREMENTS:

1. ☐ Provide a completed Special Outside Sales Permit application.
2. ☐ Provide a Description of Sale on an 8 1/2” x 11” sheet of paper.
3. ☐ Provide a Site and Layout Plan on an 8 1/2” x 11” or 11” x 17” sheet of paper. Clearly indicate all property lines, buildings, parking striping and highlight area to be occupied by sale/event. Provide a detailed and fully dimensioned layout plan sale/event setup (i.e. equipment, tables, canopies, display areas, stage etc.).
4. ☐ Pay Fee for Special Outside Sales Permit.
SPECIAL OUTSIDE SALES PERMIT APPLICATION

Business License#_____________ Exp. Date: __________

(Please Print Legibly)

Business Name: ____________________ Bus. Address: ____________________

Current Business Lic. No.: __________ Expiration Date: __________

Type of Event:  □ Outside Sales  □ Promotional Event  □ Other: ______

Event Dates: __________ No. of Days: ______ Event Hours: __________

Anticipated Attendance: __________ No. of Parking Stalls (On-Site): __________

Event Details - check and circle all that apply to your event/sale:

□ Indoor, Outdoor or Both  □ Live Entertainment (Amplified or Non-Amplified)  □ DJ
□ Radio / TV Stations  □ Filming / Videotaping / Broadcasting (of any kind)  □ Celebrities
□ Alcohol (Full Bar or Beer & Wine Only)  □ Food (Pre-Packaged or Cooked On/Off-Site)  □ Generators
□ Concession Stands/Booths  □ Tents / Canopies (in excess of 100 sq. ft.)  □ Live Animals
□ Amusement Rides / Games  □ Stage higher than 30 inches
□ Security (Armed or Un-Armed)

Event Advertised/Promoted By -

□ Open To the Public  □ Invitation Only
□ Radio / TV / Internet / Print / Newspaper  □ On-Site Banners / Flyers

Applicant Information

Name: ___________________________ Name: ___________________________
Address: ___________________________ Address: ___________________________
City: __________ State: ______ Zip Code: ______
City: __________ State: ______ Zip Code: ______
Phone No.: __________ Fax No: __________
Phone No.: __________ Fax No: __________
Email: ___________________________ Email: ___________________________

Contact Person For Event (if different from applicant)

Name: ___________________________ Name: ___________________________
Address: ___________________________ Address: ___________________________
City: __________ State: ______ Zip Code: ______
City: __________ State: ______ Zip Code: ______
Phone No.: __________ Fax No: __________
Phone No.: __________ Fax No: __________
Email: ___________________________ Email: ___________________________

- - - FOR PLANNING STAFF USE ONLY - - -

SPECIAL OUTSIDE SALES PERMIT IS:  □ APPROVED  □ APPROVED W/ CONDITIONS  □ DENIED

COMMENTS/CONDITIONS:______________________________________________________________

NAME (Print) ___________________________ SIGNATURE ___________________________ DATE __________
## REQUIRED AGENCY REVIEWS

- **Business License Department** – City Hall, 1st Floor, 310.605.5508
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **Fire Department** – Fire Station 1, 201 S. Acacia Ave., Compton, 310.605.5670
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **Sheriff Department** – Compton Station, 301 S. Willowbrook Ave., Compton, 310.605.6558
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **Building & Safety Department** – City Hall, 1st Floor, 310.605.5509
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **Public Works Department** – City Hall, 1st Floor, 310.605.5505
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **L.A. County Health Department** – 122 W. 8th St., San Pedro, 310.519.6050
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **Alcohol Beverage Control Department** – 3950 Paramount Blvd., Lakewood, 562.982.1337
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

- **L.A. County Department of Animal Control** – 11258 S. Garfield Ave., Downey, 562.940.6898
  - [ ] APPROVED
  - [ ] APPROVED W/ CONDITIONS
  - [ ] DENIED
  - [ ] N/A (explain)
  - COMMENTS/CONDITIONS: ____________________________

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