Thursday

- **November 7th, 21st 2019**
- **December 5th, 19th 2019**

Must be registered with CalJobs
Must bring your resume
Dress to Impress

**Job Description:**
- **Office Clerk**—Perform various administrative and clerical tasks to support various daily operations.
- **Office Operations Supervisor**—Assist in the management of the office functions and day to day activities.
- **Census Field Supervisor**—Conduct fieldwork to support and conduct on-the-job training for census takers and/or to follow up in situations where census takes have confronted issues, such as not gaining entry to restricted areas.
- **Enumerators**—Some field positions required employees to work during the day to located addresses on buildings. Interviewing the public, must be available to work evening and weekends.
- **Recruiting Assistants**—Travel throughout assigned geographic areas to visit with community-based organizations, attend promotional events and conduct other recruiting activities.

**Recruitment Hours** – 9:00AM – 1:00PM

**Job Openings:**
- Office Clerks - $17.00 PH
- Office Operations Supervisors - $21.50 PH
- Census Field Supervisors – 23.00 PH
- Enumerators - $21.00 PH
- Recruiting Assistants - $23.00 PH

Must bring with you:
- ✓ Valid ID/DL
- ✓ Social Security Card
- ✓ Recent Utility Bill
- ✓ DD 214 (Veterans)
- ✓ Proof of Income (within the last 6 months)