

READY TO BEGIN YOUR CIVIL SERVICE CAREER?

PLACE

Preparing Los Angeles for County Employment (PLACE) helps individuals with barriers to employment prepare for civil service jobs as an **Intermediate Clerk** with the
Los Angeles County Department of Mental Health

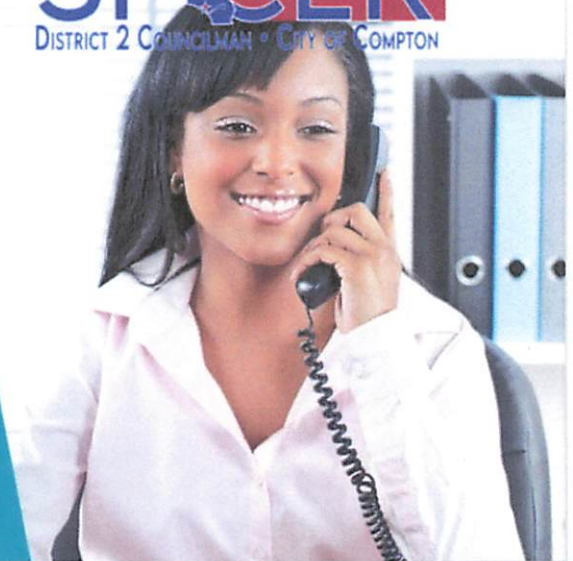
COHORT DATES: MARCH 24, 2025-MAY 1ST 2025

department
of economic
opportunity

COUNTY OF LOS ANGELES

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PARTICIPANTS RECEIVE:

- In-person pre-employment training
- Assistance in applying for the job
- Preparation for the civil service exam
- Case Management & Retention Support

JOB REQUIREMENTS:

- 1 year of Clerical Experience
- Ability to type 35 wpm

PROGRAM REQUIREMENTS:

(Must meet **one** of the following)

- Receiving CalWORKS or GR or CalFresh
- Unemployed for 6 months or more
- Homeless / Housing Insecure
- Former Foster Youth
- Justice System Involved
- Veteran

To learn more about this opportunity, contact **Miguel Rodriguez**, Engagement and Recruitment Coordinator, OR scan QR Code to be added to our Interest List. You will be contacted and provided with further information.

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 (213) 639-2225



worker education & resource center, inc.

